



Reply to Attn of: CRI:204-16

October 8, 2008

TO: Memorandum for the Record

FROM: Paul Agnew, Chief Financial Officer

SUBJECT: Reimbursable Business Rules for FY 2009

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For fiscal year 2009, beginning October 1, 2008, the following business rules are in effect:

Army Aeroflightdynamics Directorate (AFDD).

For all pass-through MIPRS (i.e. funds directly placed on contracts), the CMO assessed will be 2.2%. In accordance with FMR Volume 16, Section 010308.B.4, pass-thru reimbursements represent agreements where NASA allows another party to obtain services from a NASA contract as a convenience to the other party. No product, service, or use of facilities other than the processing of the contract is being provided. The 2.2% represents an administrative fee to cover the cost associated with processing this type of reimbursement.

Demand services including janitorial, maintenance, IT services, P-card and travel services will be assessed CMO at the 14.3% rate, Utilities- 2.2%. No CMO will be assessed on ISP/ASP costs.

Enhanced Use Leases (EUL's)

No CMO will be assessed on Base Rent payments, ISP/ASP costs, or Security Deposits.

Aircraft Fuel

CMO will be assessed on fuel costs. A request for waiver can be made and if approved, will be reflected on the Support Agreement. If the waiver is not approved, the CMO will need to be recovered.

Air Force - Advanced Aircraft Program (AAP)

To be consistent with both Langley and Glenn Research Centers, CMO will be waived for Air Force agreements for the duration of the current agreement. At the time when the current agreement ends or is broken, this position will be reevaluated. (Ref. email dated 3/22/07)

FAA - Aviation Safety Reporting System/Program (ASRS/P)

In accordance with the negotiated agreement DTFA01-99-Z-02030 and its administrative follow on agreement DTFAWA-07-X-00039, no civil service labor and benefits, CMO, or contract administration (CAAS) costs will be reimbursed by the FAA. Salaries will be funded by the Aviation Safety Project. The current period of performance expires August 27, 2009.



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Paul Agnew

cc:

203-20/K. Gentry

203-20/J. Staley

204-16/B. Davis

203-10/J. Garavaglia